

## Director of Engineering and Public Works – Town of Kentville, NS

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### Director of Engineering and Public Works

Reporting to the Chief Administrative Officer, the successful applicant will provide leadership and strategic advice in the areas of infrastructure, engineering, capital asset management, municipal water distribution, waste water collection, and street maintenance. The successful candidate will also be responsible for the presentation of routine information to Town Council.

**Overview:** The successful candidate will be a leader capable of directing public works and engineering initiatives, planning and directing capital works projects, providing oversight for the town's public works operations, communicating effectively with a strong work ethic, and directing a workforce while dealing with personnel issues. The candidate will also be the primary liaison with the town's engineering consultants, contractors, funding partners, various government departments, and other agencies involved with engineering.

**Qualifications:** A degree in Civil Engineering or related field will be an asset to applicants. Those applying must have at least five years at a supervisory or Department Head Level; should possess broad based engineering and technical skills relating to the municipal field; experience with computer software programs including Microsoft Office, GIS systems and AutoCAD; organizational skills in managing outside consultants and contractors; ability to manage a unionized workforce, knowledge of provincial regulations and Municipal by-laws relating to Public Works, and experience with financial and budget administration, along with proficiency in drafting calls, tenders and purchases.

**Application Process:** All interested applicants must forward a cover letter, resume, and two professional references by **4:00 p.m. Friday, August 17<sup>th</sup> 2018**. Only those selected for an interview will be contacted. Please forward applications electronically only to:

Chief Administrative Officer, Mark Phillips  
RE: Director of Engineering and Public Works  
Email: [cao@kentville.ca](mailto:cao@kentville.ca)

To explore this opportunity further, please visit [www.kentville.ca](http://www.kentville.ca).