



Village of Haines Junction Employment Opportunity Public Works Manager

Haines Junction lies on the edge of the vast and spectacular wilderness of Kluane National Park which contains the largest internationally protected area on earth and the planet's largest non-polar ice fields. Haines Junction offers a wonderful lifestyle for the person who wishes to live closer to nature or who is an outdoor recreational enthusiast. We are in the southwestern corner of the Yukon and are approximately 160 kilometers from the capital city of Whitehorse. Haines Junction and the surrounding area is home to roughly 900 residents, and we are looking for one more!

The Village of Haines Junction invites applications for the permanent full-time position of Public Works Manager. We offer a competitive benefits package and a positive and highly diverse working environment.

Reports to:

Chief Administrative Officer

Scope of Duties:

Responsible for the effective and efficient operation of the Village: parks, arena, transportation system, water and sewer system, and solid waste and recycling system. Additionally, responsibilities include ensuring the structural and operational integrity of all municipal facilities.

Soft Skill Set:

Good interpersonal and staff management skills; strong time management; excellent work ethic, collaborative, flexibility, and adaptability; self-motivated; strong critical thinking and problem-solving ability; political acumen; customer service orientation; good verbal, and written communication skills; enjoys accepting new challenges and learning new things; honesty and confidentiality. Willingness to perform operating as well as administrative roles.

Hard Skill Set:

Minimum typing speed 20 wpm; working knowledge of Microsoft Office Word and Excel.

Experience Required

Successfully worked in a senior management position in a unionized public works setting with an emphasis on water & sewer systems and landfill & recycling operations.

Preferred Qualifications

Minimum EOCP Level Two (2) Water Treatment
Minimum EOCP Level Two (2) Water Distribution
EOCP Direct Responsible Charge
Heavy Equipment Operating Experience
Valid Class 3a

For more information, please contact Dan Rodin.

Please submit a cover letter, resumes, and enquiries to:

Dan Rodin, Chief Administrative Officer

Email: cao@hainesjunction.ca

Phone: 867-634-7100

Fax 867-634-2008

Village of Haines Junction

Box 5339 Haines Junction, Yukon, Y0B 1L0

We thank all applicants in advance for their interest, however only those considered for an interview will be contacted. This position will remain open until filled.