



Developer and Owner – WWOTC

Online Course – Instructor Led

Overview of Responsibilities for Operators

April 3, 2025 (8:30 – 12:30 AST)

Course Objective / Description

This half-day course was designed with specific intent to assist water operators and those in supervisory roles by providing an increased awareness and understanding of the regulations as they apply to operator certification.

What will be covered:

- Facility classification vs operator level
- Clarification of training requirements
- OJT
- Director Approved Training
- Continuing Education
- Tools for documentation of training
- Clarification on O.R.O and O.I.C designations

Lesson	Description	Contact Hours
Day 1		
Lesson 1	Introduction and Overview	0.5
Lesson 2	System Classifications & Certification of Operators	0.5
Lesson 3	Duties, Training, Certification Exams	0.5
Lesson 4	ORO and OIC	0.5
	Break	0.25
Lesson 5	Maintenance Manuals & Logbooks	0.5
Lesson 6	Responsibilities	0.5
Lesson 7	Review	0.5
	Total Instruction/Contact Time:	4.0

CEU: 0.35

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Name: _____

Company: _____

Company Mailing Address _____

City, Province: _____ Postal Code: _____

Phone: _____ Email: _____

ACWWA Membership #: _____ WEF Membership #: _____

If no membership number is listed, you will be invoiced as a non-member. See pricing below.

Fee for ACWWA or WEF Members & Employees of UTILITY Members

Course: $\$177.50 + \$26.62 \text{ HST (15\%)} = \204.13

Fee for Non – Members

Course: $\$190.00 + \$28.50 \text{ HST (15\%)} = \218.50

Invoices will be sent to the address listed above.

PO number to be included on the invoice _____

Payment can be made by Visa, Master Card or cheque.

Card Holder's Name _____

Credit Card Number _____ Expiry _____

Signature _____

Email address for credit card receipt _____

Cheques should be made payable to:

ACWWA

PO Box 28141 · Dartmouth, NS · B2W 6E2

Phone 902-434-6002 Fax 902-435-7796